

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on August 27, 2014 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Charles Mielke.

Those present were:

C. Mielke	C. Santore	M. Capizola
R. Baker	R. Smith	J. Caselli (Buena Realty LLC)
J. Santagata	M. Testa Jr.	
S. Woshnak	S. Testa	

Chairman Charles Mielke deferred to the public due to the fact that there were a few people in attendance.

Mr. Michael Capizola council for Mr. John Caselli of Buena Realty LLC was in attendance at tonight's meeting and presented the Water and Sanitary Sewer Application for a proposed retail space located in Buena Vista Township on Block 4001 Lot 40.01. At this point and time Mr. Caselli does not have any definite engineering specifications. Mr. Caselli is looking to secure 8 sewer units for this location. The BBMUA Engineer Robert Smith of Remington, Vernick & Walberg stated that if the board wants to approve the application it would be contingent upon any and all outside agency approvals. The board agreed that it would accept the application based on Mr. Caselli obtaining all of the necessary approvals and agreed that Mr. Caselli can pay for 8 sewer units at this time. Once actually plans have been drawn engineering estimates can be presented to the board for water connections at that time.

Chairman Mielke received a letter from John Lillie regarding the property he owns located on Plymouth Road that the BBMUA had previously inquired about. Mr. Lillie stated that he is very interested in selling the property and wanted to know if the BBMUA is still interested. Chairman Mielke asked our solicitor Michael Testa Jr. to look into the property with our auditor Steve Testa to make sure that the purchase of this piece of property is feasible for the BBMUA. If it is feasible we can budget for the purchase of the 2015 budget.

Remington, Vernick & Walberg submitted a proposal for engineering services to prepare the specifications and bid documents for the furnishing and delivery of a trailer mounted pump. The proposed fee to prepare the necessary specifications and bid documents is for a cost not to exceed \$750.00.

m/Baker s/Woshnak to approve the engineering fees associated with the preparation of the specifications and bid documents for the furnishing and delivery of a trailer mounted pump for a cost not to exceed \$750.00. m/passed

Mr. Smith informed the board that the Treatment Works Approval application with the NJDEP that was previously submitted for UV elimination was issued and approved. Remington, Vernick & Walberg will write the necessary report for submission to the NJDEP once Plant Superintendent Alan Zorzi is back from vacation and a sample is pulled and tested. This approval is valid for a period of 2 years from the issuance date.

Michael Testa Jr. informed the board that he will be working on the email that was sent to him regarding the sewer easement that runs through the Buena Campground property. There is some investigative work that needs to be performed as to ownership of that line before decisions can be made regarding connections to that line.

Chairman Mielke asked Steve Testa of Romano, Hearing, Testa & Knorr to present the Audit for the BBMUA for the period ending December 31, 2013 to the board for approval. Mr. Testa explained in detail the report for their review and discussion. He also informed the board members that the MUA's finance committee met prior to the meeting and were in approval of his audit report. Overall there were no findings or recommendations included in the audit report and Mr. Testa stated that the staff should be commended for a job well done.

m/Baker s/Woshnak to adopt Resolution R-19-2014 a resolution whereas, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and whereas, the annual report for the fiscal year ended December 31, 2013 has been completed and filed with the Borough of Buena Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15. m/passed

The adopted Audit of the BBMUA for the period ending December 31, 2013 can be found on the BBMUA website.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board of the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2013. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-21 as of December 31, 2013 is \$2,212.00 per unit.

Mr. Testa also informed the board of the updated calculation of the maximum allowable connection fee to the sewer system as of December 31, 2013. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-22 as of December 31, 2013 is \$8,826.00 per unit.

John Giordano of the State of NJ DEP Compliance and Enforcement Division sent a letter and Certificate of Environmental Stewardship in appreciation of our efforts to improve the environment. This is a great accomplishment and our plant employees should be commended on a job well done.

A letter was sent to the Mayor and Council of the Borough of Buena requesting that Michael Feaster be the BBMUA representative on the Land Use Board. The next regular meeting for the Borough of Buena is on September 9, 2014. Hopefully this will be on the agenda for that meeting.

Mr. Jim Melini of East Vineland Construction, LLC sent a letter to the BBMUA Board requesting permission to connect an existing residence owned by Enzo Gerardi into the sanitary sewer system. This property is located at 1705 S. Central Avenue, Vineland, NJ 08360 on Block 208 Lot 13. The board agreed to grant access to tie into the sanitary sewer contingent upon all approvals from all required agencies.

m/Santagata s/Baker adopt R-20-2014 a resolution for the renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund effective January 1, 2015 and ending December 31, 2017. m/passed

m/Santagata s/Baker approve the agreement to renew membership in the NJUAIJIF for a (3) year period beginning January 1, 2015 and ending December 31, 2017. m/passed

The BBMUA participated in an online auction with Energy Market Exchange (EMEX). EMEX received bids from over five different suppliers of energy and it was decided that the best choice for the MUA would be to potentially sign a 12 month agreement with Major Energy. The proposed rate for electric charges will be \$0.0884 per kWh. This rate is \$0.0058 more than our previous 24 month contract with Hudson Energy.

m/Baker s/Santagata authorizing the Chairman to sign and enter into a contract with Major Energy for the purchase of energy generation services for public use for a period of 12 months at a fixed rate of \$0.0884 per kWh. m/passed

m/Baker s/Woshnak to accept the minutes of the last regular meeting held on August 13, 2014. m/passed

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 17. m/passed

The next regular meeting will be held on September 10, 2014 at 7:00 p.m.

m/Woshnak s/Santagata to adjourn the meeting 7:57 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary